

# NCLS Budget Revision Highlights 2021

## INCOME

21	Total 4900 · System Aid	
	2021 Funding restored by 20%	262,245
	Received 20% withheld in 2020	262,245
		<hr/> 524,490

## EXPENSES

55	Total 5000 · Salary & Benefits	
	Reason for <u>increase</u> - Added staff and a Contingency for Director	139,063
65	Total 5106 · Electronic Materials	
	Reason for increase - Ebook Holds	30,000
68	5202 · Vehicle Capital Fund	
	Reason for <u>increase</u> : Annual Contribution restored to include 2020 & 2021	36,000
69	5203 · Equipment - New Tractor	4,000
70	5203 · Office Technology Equipment - Planning for staff equipment replacements	35,000
84	Total 5341 · Print / Pub NCLS	
	Reason for <u>increase</u> : Advocacy Advertising	54,460
110	Total 5351 · Meetings and Conferences	
	Increase for NYLA Conference attendance & Summer Picnic	5,500
122	5370 · Professional Fees	
	Increase to Legal Fees	5,000
	Increase for Speaker Fees	3,000
	Increase for HR One	3,750
		<hr/> 11,750
159	Total 5440 · Contracts w/ Outside Firms	
	Increase for Temporary Agency Employee	10,700
169	Total 5520 · Building & Grounds	
	Decrease for adjustments to cleaning & mowing contracts	(7,846)
197	5949 · Capital Improvement Project	282,000

## Grant Budget Highlights

55	Total 5000 · Salary & Benefits	
	Grant Funds that will Reduce NCLS Salaries	
206	Correctional Aid	22,317
207	JAB	0
208	Automation	40,000
209	Outreach	69,514

North Country		23% cut to Aid	23% cut to Aid	23% cut to Aid	Revised		
Library System		2020	2020	2021	JUNE		
2021 Budget		2020	REVISED	DEC Revised	2021	CHANGE	
(DRAFT Revisions)							AMOUNT
Income							
1	1100 · Transfer from Deferred Revenue	5,000	20,000	20,000	0	0	0
2	1175 · Fund Balance Transfer	30,000		0	0	0	0
3	4050 · Misc Revenue	0				0	0
4	4085 · Room Rental	0	0	0	0	0	0
5	4401 · Interest & Earnings	4,500	4,500	4,500	4,500	4,500	0
6	4660 · Sale of Real Property, Equipmen					0	0
7	4680 · Insurance Recoveries		6,740	16,300	0	0	0
8	4690 · Compensation for Lost Materials						0
9	4691 · Mem Lib Fines & Fees						0
10	4692 · Library Charges	100,000	100,000	100,000	100,000	100,000	0
11	4693 · Printing Fees	1,500	1,500	970	0	0	0
12	4701 · Refunds	1,000	1,000	2,000	1,000	1,000	0
13	4705 · Gifts and Donations	0	0	0	0		0
14	4893 · County Aid						0
15	4900 · System Aid						0
21	Total 4900 · System Aid	1,367,860	1,035,796	1,039,325	1,039,325	1,563,815	524,490
22	4903 · State Aid						0
23	4905 · Federal Aid						0
24	4907 · Misc Grants						0
25	4908 · CHA Payroll	36,400	38,400	38,400	38,400	38,400	0
26	4909 · Contracts with Other Libraries	0	0				0
27	Total Income	1,546,260	1,207,936	1,221,495	1,183,225	1,707,715	524,490
31	Gross Profit	1,546,260	1,207,936	1,221,495	1,183,225	1,707,715	524,490
32	Expense						0
37	5000 · Salary & Benefits						0
55	Total 5000 · Salary & Benefits	1,262,868	1,393,274	1,382,690	1,233,984	1,373,047	139,063
56	5101 · Books, Adult		968	0	0	3,000	3,000
57	5103 · Books, Children	500	500	0	0	2,000	2,000
58	5106 · Electronic Materials						0
65	Total 5106 · Electronic Materials	7,000	7,000	7,000	0	30,000	30,000
66	5111 · Audio/Video Material						0
67	5131 · Serials	230	230	230	230	520	290
68	5202 · Vehicle Capital Fund	9,000	0	0	0	36,000	36,000
69	5203 · Equipment					4,000	4,000
70	Office Technology Equipment					35,000	35,000
71	5301 · Office Supplies	4,000	4,000	4,000	4,000	7,000	3,000
72	5310 · Telephone	10,600	10,600	10,600	10,600	10,600	0
73	5331 · Postage and Freight	1,500	1,500	1,500	2,000	2,000	0
74	5341 · Print / Pub NCLS						0
84	Total 5341 · Print / Pub NCLS	12,868	12,058	10,178	12,358	66,818	54,460
85	5343 · Print / Pub Children	4,000	2,000	390	2,000	2,000	0
86	5350 · Employee Travel & Expenses	6,000	4,500	4,500	5,000	5,000	0
87	5351 · Meetings and Conferences						0
110	Total 5351 · Meetings and Conferences	22,308	6,456	5,056	11,950	17,450	5,500
111	5360 · Administrative Fees						0
112	5370 · Professional Fees						0
122	Total 5370 · Professional Fees	38,658	34,778	45,331	37,986	49,736	11,750
123	5380 · Membership Dues						0
141	Total 5380 · Membership Dues	4,076	4,089	4,386	4,386	4,378	(8)
142	5390 · Maintenance Equipment/ Software						0
151	Total 5390 · Maintenance Equipment/ Software	2,890	2,850	2,924	2,610	2,900	290
152	5400 · Library Purchases	100,000	100,000	100,000	100,000	100,000	0
153	5405 · Mem Lib Fines & Fees (A/P)						0
154	5440 · Contrct w/Outsd Firm						0
159	Total 5440 · Contrct w/Outsd Firm	0	0	0	0	10,700	10,700
160	5500 · Utilities	8,000	8,000	7,000	8,000	8,000	0
161	5510 · Custodial Supplies	1,250	1,250	1,000	1,000	1,000	0
162	5520 · Building & Grounds						0
169	Total 5520 · Building & Grounds	7,700.00	16,440.00	18,573	26,633	18,787	(7,846)
170	5540 · Insurance	19,500	19,500	19,000	19,500	21,000	1,500
171	5690 · Snow / Trash Removal	4,300	3,500	3,240	0	0	0
172	5710 · Vehicle Fuel	13,000	11,500	8,200	13,000	13,000	0
173	5730 · Vehicle Maintenance						0
178	Total 5730 · Vehicle Maintenance	4,000	4,000	4,000	5,200	6,334	1,134
179	5875 · Library's Incentive Grant						0
185	Total 5875 · Library's Incentive Grant	0	0	0	0	0	0
186	5876 · Library's Improvement Award						0
187	5877 · Member Library Non Cash Grant						0
188	5878 · Member Library Cash Grants						0
189	5879 · Scholarship & Cert. Awards						0
196	Total 5879 · Scholarship & Cert. Awards	2,000	0	0	0	0	0
197	5949 · Capital Improvement Project					286,468	286,468
198	5999 · Misc Expense						0
199	60000 · Advertising and Promotion						0
200	Total Expense	1,546,248	1,648,992	1,639,797	1,500,437	2,116,738	616,301
201	Net Income/Loss	12	(441,057)	(418,302)	(317,212)	(409,023)	(91,811)
202							
203	NCLS PPP	PPP	194,458	229,640		269,723	
204			(246,599)	(188,663)	(317,212)	(139,299)	
205	Salaries & Benefits charged to Grants						
206	Correctional Aid		17,638	17,853	17,853	26,785	
207	JAB		34,996	34,996	30,000	0	
208	Automation		60,153	60,153	40,000	40,000	
209	Outreach		71,913	71,913	63,514	69,514	
210	DANC		0	2,000	3,000	3,000	
211			(61,899)	(1,748)	(162,845)	(0)	
212	Withdrawal from Reserves to Balance Budget				162,845	0	
213	BOTTOM LINE				0	0	

North Country		2021 GRANTS BUDGET Part 1 (DRAFT)								
Library System						Central Book Aid	Central Library Dev	CORRECTIONAL FACILITIES	COUNTY JAILS	
2021 Budget		OUTREACH	AUTOMATION	JAB	4777-EBooks	WAT	WAT			
(DRAFT Revisions)										
	Income									
1	1100 · Transfer from Deferred Revenue	2,429	20,227	0	5,921	0	0	13,433	1,731	
2	1175 · Fund Balance Transfer	0		0	0	0	0	0	0	
3	4050 · Misc Revenue	0		0	0	0	0	0	0	
4	4085 · Room Rental	0		0	0	0	0	0	0	
5	4401 · Interest & Earnings	0		0	0	0	0	0	0	
6	4660 · Sale of Real Property, Equipmen	0		0	0	0	0	0	0	
7	4680 · Insurance Recoveries	0		0	0	0	0	0	0	
8	4690 · Compensation for Lost Materials	0		0	0	0	0	0	0	
9	4691 · Mem Lib Fines & Fees	0		0	0	0	0	0	0	
10	4692 · Library Charges	0		0	0	0	0	0	0	
11	4693 · Printing Fees	0		0	0	0	0	0	0	
12	4701 · Refunds	0		0	0	0	0	0	0	
13	4705 · Gifts and Donations	1,000		0	0	0	0	0	0	
14	4893 · County Aid	0		0	0	0	0	0	0	
15	4900 · System Aid									
21	Total 4900 · System Aid	0	89,435	0	0	0	0	0	0	
22	4903 · State Aid	101,804		0	0	65,890	111,284	53,569	4,049	
23	4905 · Federal Aid	0		0	0	0	0	0	0	
24	4907 · Misc Grants	0		0	0	0	0	0	0	
25	4908 · CHA Payroll	0		0	0	0	0	0	0	
26	4909 · Contracts with Other Libraries	0	0	80,000	56,599	0	0	0	0	
27	Total Income	105,233	109,662	80,000	62,520	65,890	111,284	67,002	5,780	
31	Gross Profit	105,233	109,662	80,000	62,520	65,890	111,284	67,002	5,780	
32	Expense									
37	5000 · Salary & Benefits									
55	Total 5000 · Salary & Benefits	69,514	40,000	0	0	0	28,000	26,785	0	
56	5101 · Books, Adult	11,000		0	0	39,534	31,923	39,965	5,780	
57	5103 · Books, Children	0		0	0	0	0	0	0	
58	5106 · Electronic Materials									
65	Total 5106 · Electronic Materials	0	2,170	4,690	62,520	26,356	50,000	0	0	
66	5111 · Audio/Video Material	7,719		0	0	0	0	0	0	
67	5131 · Serials	0		0	0	0	700	0	0	
68	5202 · Vehicle Capital Fund	0		0	0	0	0	0	0	
69	5203 · Equipment	0	34,499	0	0	0	0	0	0	
70	Office Technology Equipment		3,000							
71	5301 · Office Supplies	3,000	2,500		0	0	0	0	0	
72	5310 · Telephone	0	1,750	0	0	0	0	0	0	
73	5331 · Postage and Freight	0		0	0	0	0	0	0	
74	5341 · Print / Pub NCLS									
84	Total 5341 · Print / Pub NCLS	0	0	0	0	0	0	0	0	
85	5343 · Print / Pub Children	0		0	0	0	0	0	0	
86	5350 · Employee Travel & Expenses	0	0	0	0	0	0	0	0	
87	5351 · Meetings and Conferences									
110	Total 5351 · Meetings and Conferences	0	0	0	0	0	0	0	0	
111	5360 · Administrative Fees	0		0	0	0	0	0	0	
112	5370 · Professional Fees									
122	Total 5370 · Professional Fees	0	0	0	0	0	0	0	0	
123	5380 · Membership Dues									
141	Total 5380 · Membership Dues	0	150	0	0	0	0	253	0	
142	5390 · Maintenance Equipment/ Software									
151	Total 5390 · Maintenance Equipment/ Software	0	15,493	75,310	0	0	661	0	0	
152	5400 · Library Purchases	0		0	0	0	0	0	0	
153	5405 · Mem Lib Fines & Fees (A/P)	0		0	0	0	0	0	0	
154	5440 · Contrct w/Outsd Firm									
159	Total 5440 · Contrct w/Outsd Firm	0	10,100	0	0	0	0	0	0	
160	5500 · Utilities	0		0	0	0	0	0	0	
161	5510 · Custodial Supplies	0		0	0	0	0	0	0	
162	5520 · Building & Grounds									
169	Total 5520 · Building & Grounds	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
170	5540 · Insurance	0		0	0	0	0	0	0	
171	5690 · Snow / Trash Removal	0		0	0	0	0	0	0	
172	5710 · Vehicle Fuel	0		0	0	0	0	0	0	
173	5730 · Vehicle Maintenance									
178	Total 5730 · Vehicle Maintenance	0	0	0	0	0	0	0	0	
179	5875 · Library's Incentive Grant									
185	Total 5875 · Library's Incentive Grant	0	0	0	0	0	0	0	0	
186	5876 · Library's Improvement Award	0		0	0	0	0	0	0	
187	5877 · Member Library Non Cash Grant	0		0	0	0	0	0	0	
188	5878 · Member Library Cash Grants	6,000		0	0	0	0	0	0	
189	5879 · Scholarship & Cert. Awards									
196	Total 5879 · Scholarship & Cert. Awards	8,000	0	0	0	0	0	0	0	
197	5949 · Capital Improvement Project	0		0	0	0	0	0	0	
198	5999 · Misc Expense	0		0	0	0	0	0	0	
199	60000 · Advertising and Promotion	0		0	0	0	0	0	0	
200	Total Expense	105,233	109,662	80,000	62,520	65,890	111,284	67,002	5,780	
201	Net Income/Loss	0	0	0	0	0	(0)	0	0	
202										
203	NCLS PPP									
204		0	0	0	0	0	(0)	0	0	
205	Salaries & Benefits charged to Grants									
206	Correctional Aid									
207	JAB									
208	Automation									
209	Outreach									
210	DANC									
211		0	0	0	0	0	(0)	0	0	
212	Withdrawal from Reserves to Balance Budget			0						
213	BOTTOM LINE			0						

North Country			2021 GRANTS BUDGET Part 2 (DRAFT)						
Library System			COUNTY FUNDING	Local Library Service Aid	Adult Literacy 2020-2021	FAMILY LIT 2020-2021	DANC	TOTAL GRANTS	TOTAL BUDGET
2021 Budget (DRAFT Revisions)									
Income									
1	1100	Transfer from Deferred Revenue	0	0	3,317	5,971	0	53,030	53,030
2	1175	Fund Balance Transfer	0	0	0	0	0	0	0
3	4050	Misc Revenue	0	0	0	0	0	0	0
4	4085	Room Rental	0	0	0	0	0	0	0
5	4401	Interest & Earnings	0	0	0	0	0	0	4,500
6	4660	Sale of Real Property, Equipmen	0	0	0	0	0	0	0
7	4680	Insurance Recoveries	0	0	0	0	0	0	0
8	4690	Compensation for Lost Materials	0	0	0	0	0	0	0
9	4691	Mem Lib Fines & Fees	0	0		0	0	0	0
10	4692	Library Charges	0	0	0	0	0	0	100,000
11	4693	Printing Fees	0	0	0	0	0	0	0
12	4701	Refunds	0	0	0	0	0	0	1,000
13	4705	Gifts and Donations	0	0	0	0	0	1,000	1,000
14	4893	County Aid	201,666	0	0	0	0	201,666	201,666
15	4900	System Aid						0	0
21	Total 4900 · System Aid		0	0	0	0	0	89,435	1,653,250
22	4903	State Aid	0	134,942	1,291	2,322	0	475,151	475,151
23	4905	Federal Aid	0	0	0	0	0	0	0
24	4907	Misc Grants	0	0	0	0	3,000	3,000	3,000
25	4908	CHA Payroll	0	0	0	0	0	0	38,400
26	4909	Contracts with Other Libraries	0	0	0	0	0	136,599	136,599
27		Total Income	201,666	134,942	4,608	8,293	3,000	959,881	2,667,596
31		Gross Profit	201,666	134,942	4,608	8,293	3,000	959,881	2,667,596
32	Expense							0	0
37	5000	Salary & Benefits						0	0
55	Total 5000 · Salary & Benefits		0	0	0	0	3,000	167,299	1,540,346
56	5101	Books, Adult	0	0	0	0	0	128,202	131,202
57	5103	Books, Children	0	0	0	0	0	0	2,000
58	5106	Electronic Materials						0	0
65	Total 5106 · Electronic Materials		0	0	4,608	0	0	150,344	180,344
66	5111	Audio/Video Material	0	0	0	0	0	7,719	7,719
67	5131	Serials	0	0	0	0	0	700	1,220
68	5202	Vehicle Capital Fund	0	0	0	0	0	0	36,000
69	5203	Equipment	0	0	0	0	0	34,499	38,499
70	Office Technology Equipment							3,000	38,000
71	5301	Office Supplies	0	0	0	7,093	0	12,593	19,593
72	5310	Telephone	0	0	0	0	0	1,750	12,350
73	5331	Postage and Freight	0	0	0	0	0	0	2,000
74	5341	Print / Pub NCLS						0	0
84	Total 5341 · Print / Pub NCLS		0	0	0	0	0	0	66,818
85	5343	Print / Pub Children	0	0	0	0	0	0	2,000
86	5350	Employee Travel & Expenses	0	0	0	0	0	0	5,000
87	5351	Meetings and Conferences						0	0
110	Total 5351 · Meetings and Conferences		0	0	0	0	0	0	17,450
111	5360	Administrative Fees	0	0		0	0	0	0
112	5370	Professional Fees						0	0
122	Total 5370 · Professional Fees		0	0	0	1,200	0	1,200	50,936
123	5380	Membership Dues						0	0
141	Total 5380 · Membership Dues		0	0	0	0	0	403	4,780
142	5390	Maintenance Equipment/ Software						0	0
151	Total 5390 · Maintenance Equipment/ Software		0	0	0	0	0	91,464	94,364
152	5400	Library Purchases	0	0	0	0	0	0	100,000
153	5405	Mem Lib Fines & Fees (A/P)	0	0				0	0
154	5440	Contrct w/Outsd Firm						0	0
159	Total 5440 · Contrct w/Outsd Firm		0	0	0	0	0	10,100	20,800
160	5500	Utilities	0	0	0	0	0	0	8,000
161	5510	Custodial Supplies	0	0	0	0	0	0	1,000
162	5520	Building & Grounds	0	0	0	0	0	0	0
169	Total 5520 · Building & Grounds		0.00	0.00	0.00	0.00	0.00	0	18,787
170	5540	Insurance	0	0	0	0	0	0	21,000
171	5690	Snow / Trash Removal	0	0	0	0	0	0	0
172	5710	Vehicle Fuel	0	0	0	0	0	0	13,000
173	5730	Vehicle Maintenance						0	0
178	Total 5730 · Vehicle Maintenance		0	0	0	0	0	0	6,334
179	5875	Library's Incentive Grant						0	0
185	Total 5875 · Library's Incentive Grant		0	0	0	0	0	0	0
186	5876	Library's Improvement Award	0	0	0	0	0	0	0
187	5877	Member Library Non Cash Grant	0	0	0	0	0	0	0
188	5878	Member Library Cash Grants	201,666	134,942	0	0	0	342,608	342,608
189	5879	Scholarship & Cert. Awards						0	0
196	Total 5879 · Scholarship & Cert. Awards		0	0	0	0	0	8,000	8,000
197	5949	Capital Improvement Project	0	0	0	0	0	0	286,468
198	5999	Misc Expense	0	0	0	0	0	0	0
199	60000	Advertising and Promotion	0	0				0	0
200		Total Expense	201,666	134,942	4,608	8,293	3,000	959,880	3,076,618
201		Net Income/Loss	0	0	0	0	0	0	(409,022)
202									
203		NCLS PPP						0	269,723
204			0	0	0	0	0	0	(139,299)
205		Salaries & Benefits charged to Grants							
206		Correctional Aid							22,317
207		JAB							0
208		Automation							40,000
209		Outreach							69,514
210		DANC							3,000
211			0	0	0	0	0	0	(4,468)
212		Withdrawal from Reserves to Balance Budget						0	0
213		BOTTOM LINE						0	(4,468)