

North Country Library System
Free Direct Access Plan 2017 - 2021

**to fulfill Commissioner's Regulation 90.3(a) through (d)(4) with
North Country Library System (NCLS) Responses**

- 1. Describe how all individuals residing within the boundaries of NCLS but outside a member public library's chartered service area will receive library services.**

All North Country Library System member libraries receive state funding. In addition, a majority of our libraries receive money from ballot votes. Ballot-based and county funding is supported by taxpayers throughout the entirety of each area. Therefore, all persons within the North Country Library System service area contribute to the support of all libraries in the county and/or regional ballot votes and have a right to Free Direct Access to library services.

All libraries in the North Country Library System share a single library card, and patrons may apply for a card at any library. The requirements to receive a card may vary slightly between libraries. Patrons should visit their nearest public library to obtain a card which will give them access to all the libraries in the North Country Library System, plus many online library resources.

- 2. Describe how NCLS will assure that those persons living within the system boundaries in an area where a member library chooses to withdraw from the system, will be served by the system.**

Should a member library choose to withdraw from the System, patrons formerly served by that library will receive free service from all of the other libraries within our service area.

- 3. Describe what NCLS considers "serious inequities and hardships" and the criteria used by the system to make that determination.**

The North Country Library System will annually tabulate the local per capita support received by member libraries.

We shall discard from the calculation the two highest and two lowest local per capita support reports, so as not to skew the average obtained.

Any of our member libraries which have a local per capita support that is less than one-half of the average support of the other libraries in the North Country Library System service area will be deemed to be operating under a hardship. To address this hardship, the North Country Library System will conduct planning workshops to prepare trustees from those member libraries to approach their local funding sources. They need to raise awareness of their dire fiscal situation and build a consensus in the village/town/school district officials to increase the support of the library.

- 4. Describe what constitutes excessive out of chartered service area borrowing in the system.**

More than 20% of total circulation to patrons from outside a library's chartered service area would constitute excessive service. At this time, no member library has reported experiencing such a problem.

- 5. Describe the unserved and the underserved populations within the system.**

There are no unserved or underserved populations within the System Service Area. All

persons within our Service area have Free Access to any and all member libraries.

- 6. Describe the criteria used by the system to identify libraries as having an inadequate level of local income to support the delivery of acceptable library services (underserved). List those libraries so identified.**

The Minimum Public Library Standards as defined by the Commissioner's Regulation 90.2 is used to determine the acceptable level of library services. All of our libraries meet those standards.

- 7. Describe the actions the system will take to expand the availability of library services to unserved and underserved individual residing within the boundaries of the system.**

The North Country Library System and member libraries focus on publicity and informing the public of the free services offered. We know of no unserved or underserved individuals who are without library services, except by their own choice.

- 8. Provide a timetable for such actions.**

We know of no unserved or underserved individuals who are without library services, except by their own choice.

- 9. Identify who will be responsible for carrying out these actions.**

We know of no unserved or underserved individuals who are without library services, except by their own choice.

- 10. Describe the conditions under which modifications to the free direct access plan can be made:**

- A. Without the prior approval of the Commissioner of Education**
- B. With the prior approval of the Commissioner of Education**

We have no intention of making any modifications to the Free Direct Access Plan.

- 11. Describe how the system will assure that member libraries are complying with the system free direct access plan approved by a majority of member libraries.**

If the North Country Library System is aware of a member library which does not comply with this Free Direct Access Plan, the North Country Library System will work with the board to discuss the importance of, and ensure their agreement with, this Free Direct Access Plan. If an agreement for compliance with this Free Direct Access Plan cannot be reached, all NCLS services will be eliminated for the library in question.

- 12. Describe how the system obtained member library input to the plan for free direct access.**

The North Country Public Library Directors Organization (NCPLDO) appointed a Plan of Service Committee that reviewed the Free Direct Access Plan. The revised document was emailed to Directors and mailed to Board Presidents on July 22, 2016, and discussed at a NCPLDO meeting on June 14, 2016.

The following forty-five libraries voted to approve the Plan of Service. No dissenting votes were received. These votes were received between July 22 to September 22, 2016.

Adams Free Library
B. Elizabeth Strong Memorial Library
Brantingham-Grieg Reading Center
Carthage Free Library
Central Square Library
Cogswell Free Library
Constableville Library
Croghan Free Library
Depaulville Free Library
Dexter Free Library
Ellisburg Free Library
Evans Mills Public Library
Fulton Public Library
Hannibal Free Library
Harrisville Free Library
Hay Memorial Library
Henderson Free Library
Hepburn Library of Colton
Hepburn Library of Edwards
Hepburn Library of Herman
Hepburn Library of Lisbon
Hepburn Library of Madrid
Hepburn Library of Norfolk

Hepburn Library of Waddington
Heuvelton Free Library
Lowville Free Library
Lyons Falls Library
Mexico Public Library
Morristown Public Library
Ogdensburg Public Library
Osceola Public Library
Oswego Public Library
Parish Public Library
Phoenix Public Library
Port Leyden Community Library
Potsdam Public Library
Pulaski Public Library
Reading Room Association of Gouverneur
Rodman Public Library
Roswell P. Flower Memorial Library
Sally Ploof Hunter Memorial Library
Theresa Free Library
Town of Lewis Library
William H. Bush Memorial Library
Williamstown Library

North Country Library System

September 29, 2016