President Robert Marr called the meeting to order at 10:02 a.m.

1. **Approval of Agenda**  
   Motion by Hughes, seconded by Mayo, to approve the agenda.  
   **Unanimously passed and carried.**

2. **Welcome & Introduction of Guests**  
   President Marr welcomed everyone to the meeting.

3. **St. Lawrence County Seat Appointment**  
   President Robert Marr appointed John Hammond to complete this year in the St. Lawrence County seat.  
   Motion by Mayo, seconded by Leib, to approve the appointment of John Hammond for the remainder of 2017.  
   **Unanimously passed and carried.**

4. **Approval of Minutes: April 2017**  
   Motion by Hughes, seconded by Duffany, to approve the minutes from April 20, 2017.  
   **Unanimously passed and carried.**

5. **Reports:**
   A. **Director’s Report:**  
      Stephen Bolton reported the following:  
      - The Fiber Project is back on. Paperwork for a grant from Assembly member Addie Jenne has been completed and will be submitted. Senator Ritchie’s staff is seeking grants to help with the Fiber Project and there may be State and Municipal Facilities Fund grants available for one or two member libraries.
   B. **Matt Corey:**  
      - The mobile application is in the final stages of completion. By the end of the month, Mr. Corey hopes to start testing with a larger audience. Patrons will be able to access the catalog, databases, events (sorted by county), library card, their online account, etc. When the application is ready for release to the public, there will be two iBeacons available for testing. These emit a Bluetooth signal to “push” notifications to a patrons’ device in the library.

6. **Financial Reports:**
   A. **Receipts:** Mrs. Shepard presented the Receipts for April 2017 and May 2017.
   B. **Expenditures:** Mrs. Shepard presented the Expenditures for April 2017 and May 2017.
C. Status of Investments
Mrs. Shepard reported that at the close of May NCLS had total cash and investments of $2,010,604.60 as reported on the May Cash Flow report. FDIC and third party securities covered all investments.

Motion by Duffany, seconded by Hughes, to accept the Financial Reports for April 2017 and May 2017.
Unanimously passed and carried.

7. Bank Reconciliation Process
The accountant that was hired to complete the bank reconciliations stopped doing the work and provided no customer service. Our auditor, Mark Hills, suggested an alternative. Jerry Schell received the bank statements and reviews them and asks any questions he may have. Mrs. Shepard will reconcile the bank accounts. Those will go to Steve Bolton for final approval.
Report.

8. Vehicle Purchase
It’s time to replace a van. Dylan Reed received a quote on a 2017 Ford Transit. The final cost is $21,228. There are sufficient funds in the Vehicle account.

Motion by Hammond, seconded by Mayo, to approve the purchase of a new 2017 Ford Transit van.
Passed and carried.

9. Budget Revision 2017

Motion by Hammond, seconded by Hughes, to approve the revised budget for 2017.
Unanimously passed and carried.

10. Change August Board Meeting Date
The date for the August Board meeting has changed to Monday, August 14.

Motion by Weldon, seconded by Hughes, to approve the new August date.
Unanimously passed and carried.

11. Board Vice President
President Robert Marr appointed Duane Hughes as the Vice President for the remainder of 2017.

Motion by Mayo, seconded Leib, to approve the appointment of Duane Hughes as Vice President.
Passed and carried. Weldon and Hughes abstained.

12. Board Nominations
The deadline for Board Nominations has passed – with zero nominations. Mr. Leib approached Carolyn Mosier (Trustee of Fulton) about becoming a board member. However, there was not enough time for her board to complete the nomination. Mr. Leib is proposing to appoint Carolyn Mosier for the Oswego County seat.

Motion by Leib, seconded by Hammond, to appoint Carolyn Mosier for the Oswego County seat starting January 1, 2018.
Unanimously passed and carried.
13. Director Search Discussion:
   Discussion.

**Motion** by Leib, seconded by Mayo, to adjourn at 12:28 p.m.
**Unanimously passed and carried.**

The next board meeting will be held on **Monday, August 14, 2017** at 10:00 a.m. at the NCLS Service Center.
These minutes will be considered for approval at the August meeting.

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Larry Mayo, Secretary