Minutes
Meeting of the Board of Trustees
North Country Library System
August 14, 2017

STAFF: Stephen B. Bolton, Margo Shepard, Iolene Tripp, Steve Gaines, Angela Newman
EXCUSED: John Hammond

President Robert Marr called the meeting to order at 10:00 a.m.

1. Approval of Agenda
   Motion by Hughes, seconded by Duffany, to approve the agenda.
   Unanimously passed and carried.

2. Welcome & Introduction of Guests
   President Marr welcomed everyone to the meeting.

3. Approval of Minutes: June 2017
   Motion by Leib, seconded by Duffany, to approve the minutes from June 15, 2017.
   Unanimously passed and carried.

4. Reports:
   A. Director’s Report:
      Stephen Bolton reported the following:
      ▪ Senator Patty Ritchie was able to obtain $100,000 for the fiber project. Assembly member Addie Jenne is in the process of obtaining $125,000. If both of these grants are received, almost all of NCLS’s cost for the fiber optic build will be covered. The fiber line for NCLS is installed and live. The lines for the libraries are in the process of being installed.
      ▪ The preliminary construction grant applications indicate that the libraries are requesting more funds than we have available. The number of applications and the dollar amounts are certain to change before the Board is asked approval at the September meeting. A suggested prioritized chart will be sent prior to the next meeting.
   B. Steve Gaines:
      ▪ It has been a year since the solar panels went live. The grid was turned on in May of 2016. The cost of electricity from May 2015 – April 2016 was $12,831.05. The cost of electricity from May 2016 – April 2017 is $4,083.41.
   C. Angela Newman:
      ▪ To support the member libraries in their outreach endeavors, NCLS has ordered a book bike. It’s a tricycle with a large box in the front. This book bike will be available to the member libraries for events. The delivery date is next spring.

5. Financial Reports:
   A. Receipts: Mrs. Shepard presented the Receipts for June 2017 and July 2017.
   B. Expenditures: Mrs. Shepard presented the Expenditures for June 2017 and July 2017.
C. **Status of Investments**

Mrs. Shepard reported that at the close of July NCLS had total cash and investments of $3,254,048.58 as reported on the July Cash Flow report. FDIC and third party securities covered all investments.

**Motion** by Schwartzentruber, seconded by Duffany, to accept the Financial Reports for June 2017 and July 2017.

*Unanimously passed and carried.*

6. **Vehicle Purchase Price Change**

Mr. Bolton informed the board that the price for the van has changed. The 2017 Ford Transit vans were no longer available at the time of order. A 2018 Ford Transit was ordered instead. The difference is an increase of $1,610.

**Report.**

7. **NYS Paid Family Leave**

This is a New York State benefit that starts January 1, 2018. The annual cost is approximately $1,200 for NCLS. This would be a rider on the current disability insurance. We may pass along the cost of this to the employees or add this to our list of benefits.

**Motion** by Hughes, seconded by Duffany, to approve having NCLS pay for the NYS Paid Family Leave benefit.

*Unanimously passed and carried.*

8. **Construction Grants**

This item will be tabled until the next meeting. See Director’s report above for details.

President Robert Marr appointed Carolyn Weldon as Chairperson of a Director’s Negotiations Committee. Also appointed to the committee were Jeanne Duffany, and John Hammond.

**Motion** by Hughes, seconded by Leib, to adjourn at 10:52 p.m.

*Unanimously passed and carried.*

The next board meeting will be held on **Thursday, September 28, 2017** at 3:15 p.m. at the Best Western.

These minutes will be considered for approval at the September meeting.