



# NORTH COUNTRY LIBRARY SYSTEM

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[www.nclsweb.org](http://www.nclsweb.org)

Director: Stephen B. Bolton

To: Board Presidents and Library Directors  
From: Steve Bolton  
Date: June 15, 2015  
Re: Computer Replacement Program

The NCLS Board of Trustees has decided to offer a program to help libraries schedule their purchases of computers and keep current with technology. Your library will be able to purchase the computers you need now and pay for them, interest free, over the next five years.

Every library Director and anyone who has served on a library Board, knows the difficulty in finding the funds needed to keep a library up-to-date with technology. Computers are not an added or extra service, rather, they are necessary for the library to conduct daily business and patrons have come to rely upon them. Keeping computers up-to-date benefits both library staff and patrons and shields them from the frustrations of downtime and not being able to use the most current versions of programs.

The Computer Replacement Program will work like this:

- The minimum number of PC's for each order is four. The library may order more than four in an order, but must order at least four at a time.
- There is no deadline or schedule for ordering. Order the PCs when you need them.
- The computers may be either library business (staff) or patron (public access) use.
- Computers must be purchased through NCLS.
  - NCLS uses a corporate account with Dell to obtain the best price possible and to arrange having the PCs configured to our specifications.
  - The NCLS IT department will test and install the PCs.
  - The PCs will come with a five year on-site repair warranty.
- Each order may include a combination of desktop and laptop PCs.
- Libraries wishing to upgrade to the Thin-Client technology (multiple public access PC monitors controlled by one server) may use this program.
- Within a month of delivery, the library will be billed for 20% of the total cost. The remaining 80% will be billed annually over the next four years. The full cost of software will be billed on the first invoice.

We hope this new initiative will help you schedule the purchase of new technology and will permit your library to develop a regular rotation of new, up-to-date computers for your patrons and staff. Jerry Schell, Information Technology Dept. Manager, [jschell@ncls.org](mailto:jschell@ncls.org) 755-0640 or Steve Gaines, Web Services, [sgaines@ncls.org](mailto:sgaines@ncls.org), 755-0642, will be happy to answer your questions.